

Chippewa County Humane Association Board of Director's Meeting
November 13, 2017

The Monthly Meeting was called to order at 6:19 p.m. at the Chippewa County Courthouse. In attendance were board members: Deb Newman, Pam Gibbs, Lori Mueller, Paula Young, Karen Scarseth, Christine Myers, Shelter Manager Intern Holly Morrison and Sandra Stiles. Quincy Chapman was absent.

Members of the Public- none.

Elections- Deb had sent out an email that included letters from Deb to continue as President, Pam continuing as Vice President and Christine would like to run as secretary.

Deb gave the board time to ask questions of her. Deb stepped out and Pam took over the meeting. There was a short discussion, and verbal vote was passed for Deb to continue as President.

Pam gave the board time to ask questions of her. Pam stepped out and there was a short discussion. Verbal vote was passed for Pam to continue as Vice President.

Christine answered a few questions of her experience as a secretary. Christine stepped out and there was a short discussion. Verbal vote was passed for Christine to take over as secretary.

Secretary's Report- A motion was made to approve the secretary's report by Lori Mueller and seconded by Paula Young. All consented. Minutes approved.

Treasurer's Report- The last mailer was sent out to 15,000 people in Chippewa County. So far we have brought in about \$2,000 more than our expenses. The current balance of checking is \$2,198.00, the Money Market is \$185,814.00 and savings is \$8,821.00. A motion was made to approve the treasurer's report by Paula Young and seconded by Christine Myers. All consented. Report approved.

Shelter Report-

The census for the month of October: there were a total of 22 surrenders (6 dogs and 16 cats), 51 strays taken in (2 dogs and 49 cats), 3 puppies were born from a Texas Dog and no kittens were born at the shelter. There were 2 dogs but no cats were euthanized due to health issues. There was 1 dog but no cats euthanized due to aggressive behavior. There were no dogs or cats euthanized due to space. There were no dogs and cats died in their kennels. There were 18 dogs and 49 cats adopted and there was 1 dog and 1 cat that were owner claimed. There is 3 cats at Petsmart, no dogs at Bob's house for Dogs and 16 cats/kittens in foster care. The total census for the end of the month was: 4 dogs, 148 cats and 2 rabbits at the shelter.

-There was 1 kitten spayed at Northside Pet Hospital, 1 dog spayed at Chippewa Vet Clinic, 6 cats neutered at Lake Wissota Animal Hospital, 1 dog spayed and 1 cat neutered at Riverview Vet. All free of charge.

-Holly took 16 cats to the U of M for free spays, and she will be taking 30 next month. The 4th year Vet students will do spays and neuters free of charge twice a year.

-Roshell Electric came out to look at the security lights that surround the perimeter and will be switching out the lamps to LED lights. The lamps that are in there don't work right now. The new lights will not have a ballast, which is what Bryan Roshell thought was wrong with the lamps. He showed the shelter staff where the power was for the lights and Gary marked it. The lights will automatically come on at dusk and shut off automatically at dawn. The total cost for the new LED lamps and labor will be \$550. Any change in a lamp after will be \$50 for the 4 lower lamps and \$100 for the larger lamp out back.

-Erv Smith came to the shelter to show Holly the system and discovered that for the shelter to be able to use the air conditioning in the summer, the boiler must be turned on. In the past, the boiler is shut off so the boiler wouldn't run all summer. They said all they would have to do is re-wire the thermostat from the boiler, to the air handler and thus bypass the boiler having to be on for the air conditioning to work.

This will cost under \$215 and will allow the shelter to turn the boiler off in the summer, but still have air.

-Madison blood sample- The shelter had the scare with the distemper puppies and Holly was given contact information to the University of Madison, who could discount blood panels for the shelter.

-Plastic is on the Dog Run windows is up. Next year Gary said we will need to get new wooden window frames for the plastic because there are many holes from years of use.

-Gary also fixed the leak in the laundry room and the leak in the furnace room.

-The big huge copier in the closet is getting old, and Holly is looking into other options and costs of replacing this machine.

Standing Committees Updates-

- A. Packer Raffle- The Wisconsin Badger/Maryland Terrapin game was on October 21st. The winner was Anne Donaldson and reported that she had a wonderful time at the game. The Packer/Viking home game is on Saturday, December 23rd, that drawing will be December 3rd at Loopy's.
- B. Purr and Paw- Ideas for dates of next year's Purr and Paw were discussed and maybe changing the place was discussed. The date of interest is April 7th. Pam is waiting to hear from Loopy and he will be getting back to her soon. Christine has heard from the Eagles Club and reported to the board tonight. They have penciled us in for April 7th for right now.

New Business-

- A. Facility Updates- Deb said there is no updates as of right now. Quincy was unable to attend tonight. Holly applied for a grant through the Community Foundation for the new washers.
- B. 2018 Contracts- Lori has heard back from all but 2 townships that contacted last year. One more has said yes, but just hasn't sent the money yet.
- C. Adoption Coordinator and Shelter Manager Search Updates- Deb has been quit busy at her real job so there are no updates but plans to list soon. Paula and Pam will be helping Deb with interviews.
- D. Senior American Day- Tuesday, June 5, 2018 at UW of Eau Claire. For a sponsorship, we can have a table and advertise the shelter. Lori said she will look more into this.
- E. Budget meeting will be on Sunday, December 10 starting at noon at Masons.

Old Business-

- A. New Website- Holly and Pam have gone through the steps for updating our website. Next month we will discuss who will have access to updating the website.
- B. Dog Walk- We received one last check from X-cel. Total income was \$8018.92.
- C. Mailing- Deb handed out her end of year letter that she will have mailed out around the 1st of December. She just needs a few more stories.

A motion was made to adjourn the meeting by Paula Young. The meeting was adjourned at 8:02 p.m.

The next board meeting and Annual Meeting will be held on Monday, December 11, 2017 at 6:00 p.m. at the Chippewa County Courthouse.

Respectfully submitted by Sandra Stiles, Secretary.