

Chippewa County Humane Association Board of Director's Meeting  
August 14, 2017

The Monthly Meeting was called to order at 6:04 p.m. at the Chippewa County Courthouse. In attendance were board members: Deb Newman, Pam Gibbs, Lori Mueller, Paula Young, Quincy Chapman, Karen Scarseth, Christine Myers, Shelter Manager Intern Holly Morrison and Sandra Stiles. No one was absent.

**Members of the Public-** none.

**Secretary's Report-** A motion was made to approve the secretary's report by Lori Mueller and seconded by Paula Young. All consented. Minutes approved.

**Treasurer's Report-** The current balance of checking is \$6885.00, the Money Market is \$185,700.00 and savings is \$34,809.00. A motion was made to approve the treasurer's report by Christine Myers and seconded by Paula Young. All consented. Report approved.

**Shelter Report-**

The census for the month of July: there were a total of 14 surrenders (5 dogs, 8 cats and 1 rabbit), 52 strays taken in (5 dogs, 13 dogs from Texas and 32 cats), and no puppies or kittens were born at the shelter. There were no dogs but 1 cat was euthanized due to health issues. There were 1 dog and 4 cats euthanized due to aggressive behavior. There were no dogs or cats euthanized due to space. There were no dogs but 1 cat died in its kennel. There were 12 dogs and 15 cats adopted and there were 5 dogs and 1 cat that were owner claimed. There is 1 cat at Petsmart, and 2 dogs and 19 cats/kittens in foster care. The total census for the end of the month was: 14 dogs, 81 cats and 2 rabbits.

- Chippewa Vet Clinic spayed 1 cat, Lake Wissota Animal Hospital neutered 3 cats, Northside spayed 2 cats and Riverview Vet neutered 1 dog, all free of charge.
- Hot water heaters were put in, and they will be hooked up in August.
- Locks were changed on July 25th by the Chippewa Valley Lock and Key.
- The windshield on the van was replaced by White City Glass.
- Holly got the run around with Chilson about the van. They said the extended warranty (referred to as "certified" warranty) would not cover the AC repairs. They charged us \$100 to look at the van and to put the dye in the freon so they could figure out where the leak was. They said it would be \$1300 for the repairs. So, Holly picked up the van and it will be going to Goulet. Who looked at it for nothing and quoted \$1100 to fix it and will do it the right way. The van will have working AC in August.
- Holly has been working on the Standard Operating Procedures for Cleaning Protocol, Medical Protocol and Adoption Coordination/strays/surrenders, and will have them all finished by the next meeting. The Manager one, Holly says she will need a little help with.

**Standing Committees Updates-**

- A. Packer Raffle- Paula has sent the tickets to the printers and the Wisconsin Badger/Maryland Terrapin game on October 21st game, that drawing will be on October 14th at the shelter. Then the Packer/Viking home game is on Saturday, December 23rd, that drawing will be December 3rd at Loopies.
- B. Dog Walk- September 23. Sandra gave \$1100 to Lori tonight, so far up to date- \$2575. Posters are dropped off at businesses and Sandra brought more posters, entry forms and pledge sheets for Board members. Not much for registrations are coming in yet, but she hasn't gotten out the postcards yet. They will go out this week to those who have participated in the past.

- C. Garage Sale- was on August 4th and 5th from 8 am - 4 pm. They brought in \$462, and Easter Seals was gonna be taking everything else. They use to pay us by the pound, but don't do that any more.
- D. Green Oasis- they had a Community Oasis Picnic on August 5th, and they had about 75 people there. And they are having another fund raiser on August 26th -Dancing Poppies Craft Fair.

**New Business-**

- A. Facility Updates- Our shelter was built in 2005, so it is now 12 years old now. Deb and Quincy both handed out a list of areas that are in need of fixing/improving in the future and how critical or urgent these need to be fixed.
- B. 2018 Contracts Rates- For the last couple years the fee has been at \$1.12/capita. Holly will call the area counties and see what they charge. There was a discussion about increasing the fee to \$1.14/capita. A motion was made to approve the increase in contract cost by Paula Young and seconded by Quincy Chapman. All consented and vote by show of hands was approved.
- C. Adoption Coordinator and shelter Manager Search Updates- Holly and Deb have had a few interviews and have a few more scheduled. More updates to come next month.

**Old Business-**

- A. New Website- Kristyn Kersten has our new website almost done.
- B. Point Of Sale system- Sandra has purchased the "traveling" iPad, square hardware and a bluetooth printer. It was taken to the shelter on August 8th, and Holly says it is working well, so far and easier to run credit cards and batch out at the end of the night. Sandra will purchase the "office" one with cash drawer in the next few weeks.

A motion was made to adjourn the meeting by Paula Young. The meeting was adjourned at 8:13 p.m.

The next board meeting will be held on Monday, September 11, 2017 at 6:00 p.m. at the Chippewa County Courthouse.

Respectfully submitted by Sandra Stiles, Secretary.